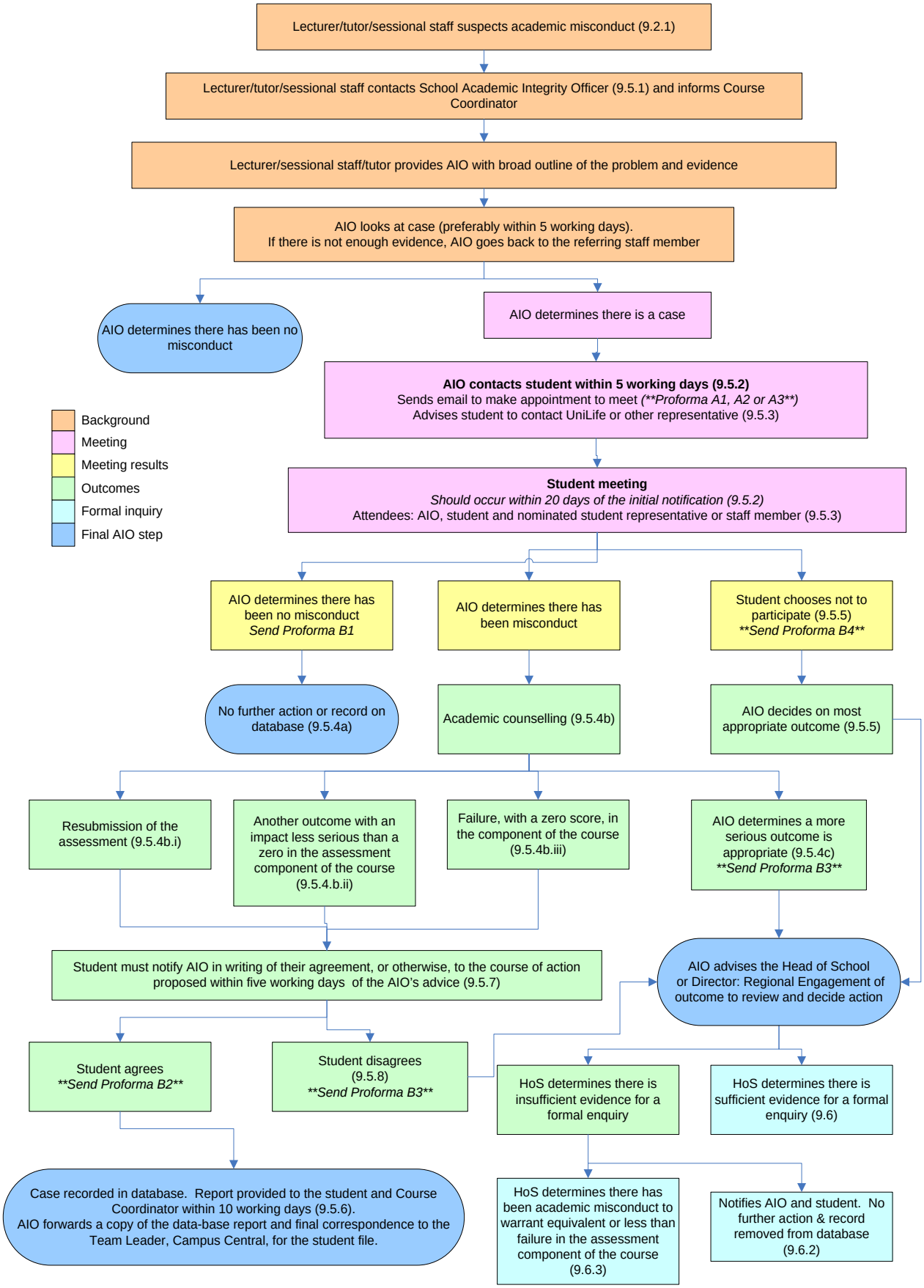PROCESS FOR ACADEMIC INTEGRITY OFFICERS (AIO)