



Division of
Health Sciences

Student Ambassador Program Position Description

Information for intending Student Ambassadors

Position:	Student Ambassador – Division of Health Sciences
Reports to:	Health Sciences Marketing Officer
Duration:	One year volunteer position, with the possibility to continue. A maximum of 30 hours per year.
Campus:	City East campus Please note: Student Ambassadors may be required to undertake duties at other locations.
Position Description:	See Below.
Further Information:	Marketing Officer: Pamela Thompson Telephone: 8302 9945 Email: pamela.thompson@unisa.edu.au
Closing Date:	5:00PM 18th March 2011
Application Details:	Please email or post your application form to Pamela Thompson pamela.thompson@unisa.edu.au Division of Health Sciences GPO Box 2471, Adelaide, SA, 5001

University of South Australia

Position Description

Student Ambassador Division of Health Sciences

The Division of Health Sciences

The Division of Health Sciences focuses on the education in, and research on, science-based prevention, diagnosis and treatment of health problems. Modern, innovative and accessible programs ensure course content is relevant to students and the needs of health professionals and communities. The Division partners with business, industry and government to offer a range of careers opportunities in vital areas of allied health, nursing and midwifery, and pharmacy and medical sciences.

The Division is comprised of three schools: School of Health Sciences, School of Nursing and Midwifery, School of Pharmacy and Medical Sciences. These Schools offer undergraduate and postgraduate programs in health science fields including: Nutrition and Food Sciences, Medical Science, Pharmacy, Laboratory Medicine, Pharmaceutical Science, Nursing, Midwifery, Occupational Therapy, Health Science, Medical Radiation, Human Movement & Health Studies, Physiotherapy and Podiatry.

Purpose of a Student Ambassador

This position assists in the promotion of the Division of Health Sciences and UniSA, the benefits of tertiary study, as well as the Student Ambassador Program. Student Ambassadors assist the University in managing the increasing demand for representation in a variety of forums.

Student Ambassadors assist the Division at various events in answering queries and providing an opportunity for prospective students to have direct contact with successful University role models. They contribute to a variety of other student recruitment activities within the Division of Health Sciences.

The Student Ambassador's role

Core Responsibilities

Student Ambassadors participate in various activities and as such, their responsibilities may vary. Below are some responsibilities required of a Student Ambassador:

- Create greater awareness of the University's services, programs and attributes amongst prospective students by speaking about their University experiences.
- Represent the University at student recruitment events and activities, including presenting to, and talking with, prospective students, parents and teachers.
- Represent the University on their website and in publications with a photograph and testimonial of their experiences.
- Provide assistance to the Division Marketing team.
- Act in an appropriate manner and keep contact with students to a strictly professional manner.

University Requirements

- Comply with any direction aimed at protecting the occupational health, safety and welfare of University staff
- Take responsibility for their own safety as well as that of other staff, students and visitors to the University

Special Requirements

It is expected that Student Ambassadors:

- Attend a training workshop at the beginning of their role and attend professional development activities where possible.
- Do not have a disciplinary record or are currently under charges within the University judicial system
- Undergo a police check or present a copy of a current National Police Certificate

Student Ambassadors may be required to undertake after hours work and travel to event locations outside the University. The University will assist in arranging transport and reimburse all reasonable travel costs upon the presentation of a receipt.

Reporting Relationships

Student Ambassadors should report all their queries and concerns to the Marketing Officer – Division of Health Sciences.

Selection Criteria

Successful applicants should demonstrate the following attributes and personal qualities:

- High communication skills
- The ability to relate to diverse groups of people from various socioeconomic and cultural groups
- To maintain an open mind and provide appropriate and unbiased advice
- Punctuality
- Desire to learn
- Enthusiasm
- Leadership
- Responsibility
- Dependability
- Maturity
- Initiative
- Dedication
- Friendly and approachable