

1) Select casual payment.

**January 2007**  
[Casual Payments for Paid Date 25 Jan 2007](#)

2) Acknowledge payments.

Paid Date	25 Jan 2007	Cost Centre Manager	Mr Daniel Byrnes	
<b>Casual Payments</b>		<b>1) Check payments. Select name to view further payment details</b>		
Ledger Account	Employee Surname	Employee Preferred Name	Hours Paid	Amount Paid
AD144586 AUSTRALIAN TECHNOLOGY NETWORK	Smith	Bridget	7.00	192.56
	Smith	Susan	2.20	122.12
	Smith	Matthew	22.50	696.92
	Smith	Adam	30.00	829.72
	Smith	David	4.66	135.94
		<b>Total</b>	<b>66.36</b>	<b>1,977.26</b>
AD231800 HLS RECURRENT	Smith	Marjorie	67.50	1,564.81
	Smith	Matthew	60.00	1,933.44
		<b>Total</b>	<b>127.50</b>	<b>3,498.25</b>
AD386900 AVIATION ACADEMY	Smith	Timothy	26.00	1,319.20
		<b>Total</b>	<b>26.00</b>	<b>1,319.20</b>
AD776910 LIBRARY	Smith	Anthony	15.00	1,840.66
	Smith	Bridget	16.00	182.04
	Smith	Adam	6.00	209.34
	Smith	Matthew	60.00	2,576.50
		<b>Total</b>	<b>97.00</b>	<b>4,808.54</b>
PG050699 CPP NON-AWARD 1 (THAI)	Smith	Glen	39.00	1,170.00
	Smith	Martin	44.50	1,335.00
		<b>Total</b>	<b>83.50</b>	<b>2,505.00</b>
<p>I acknowledge that the people listed above who received casual payments are either bona fide employees or I have reported discrepancies to the appropriate authority.</p> <p><input type="checkbox"/> <b>Acknowledged</b>      <b>2) Select Acknowledged</b></p> <p><input type="button" value="Save"/>    <input type="button" value="Cancel"/></p> <p><b>3) Select Save</b></p>				

3) The following message displays.

✓ **Successfully acknowledged casual payments for 28 Dec 2006**