

How to apply to UniSA

The application process

Step by step

Step 1

Find the best program for you

Step 2

Check admission requirements

Step 3

Apply to UniSA

Step 4

Application assessment

Step 5

Accept your offer

Step 6

Prepare for arrival at UniSA

1

Find the best program for you

Research your options using this handbook or by checking information online.

unisa.edu.au/internationalstudy

2

Check admission requirements

Confirm that you meet all entry requirements including English language, academic entry, program specific requirements and information relevant to your home country. Refer to pages 28 – 31 for further details.

unisa.edu.au/internationalstudy

Enquire online

If you have further questions about programs or admission requirements at UniSA, you can use the Enquire Online service to send a request through to us. UniSA will respond to your enquiry the next business day. Just follow the instructions online.

www.bbunisa.internationalstudent.info/default.aspx

3

Apply to UniSA

Submitting an application online is the preferred option OR you can complete the application form at the back of this handbook. Please send your application at least two months before you wish to commence your studies. If you live in a country that has lengthy visa procedures, you are encouraged to apply at least six months before your intended start date. You can also apply directly or via one of UniSA's Education Agents. For a list of agents please visit the website.

unisa.edu.au/international/your-country/representatives.asp

Apply online

Apply Online is a secure and streamlined service offering step-by-step instructions to guide you through the application process. You can apply for up to six programs, save your application and return later to continue the process, and track the progress of your application.

unisa.edu.au/international/apply/default.asp

Supporting documentation

Ensure that the following application documents are sent to UniSA to avoid delays:

- Certified/notarised copies of academic transcripts – including your institution's grading system;
- Certified/notarised copies of academic graduation diplomas/degrees;
- English test results (eg IELTS or TOEFL);
- Detailed syllabi/course outlines of previous studies if you are applying for credit or advanced standing;
- Additional forms or academic and employer references, if required.

A certified copy is a copy of the original document that has been certified by an official such as a UniSA Education Agent, UniSA staff member, Justice of the Peace, Notary Public, police officer or examining authority.

4 Application assessment

UniSA, or a registered UniSA Education Agent, will acknowledge receipt of your application. You should be notified of the outcome of your application within four to six weeks. If you are eligible for your chosen program, an offer letter package will be sent to you via email. If you are not eligible, UniSA may suggest an alternative program or pathway studies.

5 Accept your offer

To accept a place in your offered program you will need to:

- Check the offer letter package carefully to make sure all sections are correct;
- Accept the offer – to accept you will be required to make your first tuition payment (which covers your first semester fees and your Overseas Student Health Cover (OSHC) for the duration of your visa), and forward the payment together with the signed Acceptance and Payment form. You should not pay your tuition fees until all conditions listed on your offer letter have been met.

unisa.edu.au/international/accept/default.asp

Payment

The first tuition fee, quoted in Australian dollars, must be paid along with the Overseas Student Health Cover (OSHC) fee. The OSHC fee is a compulsory medical insurance imposed by the Australian Government for all student visa holders. Tuition fees cover the cost of tuition only and not accommodation, books or living costs. Please note that the fees can vary according to the annual program load and total duration. You may pay fees by telegraphic transfer, bank draft / cheque, credit card or online.

Confirmation of Enrolment (CoE)

Once you have accepted, a CoE document will be issued to you by the University which you can use to apply for a student visa for entry into Australia. A pre-departure information package will also be forwarded to you with the CoE document.

6 Prepare for arrival at UniSA

Once you have accepted your place there are a few things you can do to help you prepare for your arrival at UniSA.

- Enrol online – As an international student, you will be able to enrol online from anywhere, giving you the same choice as local students when it comes to organising your timetable.
- Travel bookings – flights to Australia can be heavily booked during January, February and July so check with your travel agent early for flight bookings. However, you should not confirm bookings until you receive your CoE document. Once you have confirmed your travel arrangements, you can arrange airport pickup and temporary accommodation via UniSA.
- Arrive on time – It is important you arrive on time to start your program with the welcome/orientation week as this provides you with the best possible start to your UniSA career. If you are unable to arrive by the commencement date you may have to defer your offer.
- Welcome week – UniSA staff will ensure you receive a warm welcome to Adelaide. Orientation sessions and activities introduce you to life in Adelaide and UniSA and give you the opportunity to meet other new students.

unisa.edu.au/international/predeparture/orientation.asp

Research applications

To apply for a research program you need to follow the Research Degree Apply Online process.

unisa.edu.au/resdegrees/howtoapply/default.asp

Any questions?

unisa.edu.au/international

Telephone: +613 9627 4854

Facsimile: +613 8302 9121

Email: international.office@unisa.edu.au

Freecall:

Australia: 1800 1818 58

China (Northern): 10 800 61 00 245

China (Southern): 10 800 261 0245

Indonesia: 001 803 61 269

Japan: 0053 161 0011

Taiwan: 00801 611 343

OR contact one of UniSA's Education Agents via:

unisa.edu.au/international/your-country/representatives.asp