



Overview of the UniSA Publication Collection Process and What's New in 2012

**Brian Mooney, Research Reporting Officer
Research and Innovation Services**

Why Collect Publication Data?



- The annual UniSA Publications Collection records internal and external (HERDC) publications.
- The resulting data enables University productivity reporting and Government Research Funding calculations
- All outputs must meet the definition of research (see HERDC Guidelines)
- Outputs can only be reported once
- Must have a UniSA by-line for internal authors (or an Affiliation Statement)

What do we collect for HERDC?

Higher Education Research Data Collection (HERDC) Consists of:

- Authored Research Books (A1)
- Book Chapters (B)
- Refereed Journal Articles (C1)
- Fully Refereed Conference Papers (E1)





Authored Research Books (A1)

- Major work of scholarship (new knowledge)
- Must be offered for sale
- Must have an International Standard Book Number (ISBN)
- Written entirely by the author(s)
- Published by a commercial publisher



Book Chapters (B)

- Must be offered for sale
- Must have an International Standard Book Number (ISBN)
- Published by a commercial publisher
- Or published in an edited book which is equivalent to an Authored Research Book

Refereed Journal Articles



Refereed Journal Articles (C1)

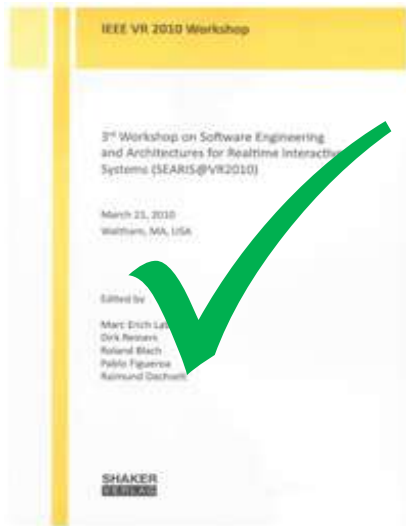
- Published in a scholarly journal
- Peer reviewed/refereed – doesn't include automatic inclusion
- Ulrich's or Thompson-Reuters ISI Master Journal List – only databases accepted
- Journal must have an ISSN



What do we collect?

Fully Refereed Conference Papers (E1)

- Published in full (not just the abstract)
- Can be in a proceedings, journal, book, CD-ROM, USB, web site
- Peer reviewed/ refereed on the full paper
- Conference of national or international significance





- A2 – Authored Other Scholarly Book
- A3A and A3B – Editor of a Scholarly Book *

- B1 – Internal Book Chapter *

- C2 – Non-refereed Journal Articles
- C5 – Editor of a Scholarly Journal *

- D – Major Review *

- E2 – Non-refereed Full Conference Papers *
- E4A, E4B – Editor of Conference Proceedings *

- I – Patent
- J 1-9 – Creative Works*

- K – Published Reports * (*Changing in 2012)

- The University of South Australia collects data on a range of publication categories that are not included in the Higher Education Research Data Collection (HERDC). This additional data is also used in the allocation of funding for [Supported Researchers](#).
- Research and Innovation Services coordinates the publications component of the HERDC via [Publication Coordinators](#) who have been nominated by each area.
- Publication Coordinators are responsible for collecting the information, assisting and advising staff on classification issues and forwarding the collected information to Research and Innovation Services.



- **Publications Working Party**
- **Senior academic research leaders**
- **What they do**
 - Review all books and book chapters (including internal categories) to ensure they meet ALL requirements – they frequently ask for additional evidence i.e. the whole book
 - Make a call on borderline submissions i.e. two similar papers, definition of research

Local Publications Process

- Receive complete statement of authorship from author
- Obtain HOS/Institute Director signature and retain signed form until evidence of publication
- Once author is notified of publication they should notify you of publications details
- Record publication in the publications tracking sheet?
- The evidence for the publication and the published version for HERDC publications and can be archived and must be kept for 8 years.

- Research and Innovation Services (RIS) will audit any external publications against HERDC guidelines and refer and queries to a working party, along will all books and chapters
- On a quarterly basis RIS must provide publication coordinators with an audit report for all HERDC publications – March, June, September, December
- Publications Coordinators are to distribute the report within the school/ institute to ensure it is correct
- If any discrepancies please provide information to RIS (Some may not be logged in Research Master yet)

Reports - Deans of Research

- A quarterly report with publication points to date benchmarked against last years total by category (A1, B, C1, E1)
- Quality profile included in the report for A*, A, B, C, Not Ranked, Unranked

Reports – Publication Coordinator (within School)

- Audit report requesting further evidence if required

Research Publications Collection web site:

<http://www.unisa.edu.au/res/data/pubs.asp>

Contains:

- HERDC Publication Collection Guidelines
- Forms and Checklists
- Affiliation Form
- Internal Publication Guidelines

Links to:

- Thomson-Reuters ISI Master List
- Ulrichs Periodicals Directory
- Scopus

2011 Cut-Off Dates

Publications are accepted, entered and audited on a continuous basis.

Deadlines for inclusion in quarterly reports:

Quarter	Deadline for Submission to RIS	RIS send reports to HoS and Dean Research
1	12 March 2011	15 April 2011
2	30 June 2011	31 July 2011
3	30 September 2011	31 October 2011
4	20 December 2011	31 January 2012

Final call for 2011 publications – 15 March 2012

Final deadline for 2011 publications – 1 June 2012

Contacting RIS



General Email:

research.information@unisa.edu.au

Training:

brian.mooney@unisa.edu.au

Address for Publications:

Research and Innovation Services

Attention: Research Information

Mawson Lakes Campus

Internal Mail IPC: MLK-29

What's New in 2012



Upcoming System Improvements:

- The Library and RIS are piloting an Online Publications System in Nov
- Once tested on a few schools, the system may be expanded for the 2012 Publications Collection
- They aim to reduce the re-keying of data and paper usage
- Also **Internal Publication Codes** will be streamlined during 2012 collection

What's New in 2012



2012 Internal Publication Categories:

A2 - Authored Other Scholarly Book

C2 - Article in a Professional Journal

I - Patent and Registered Design

CW1 - Major Commissioned Creative Work

CW2 - Individual Invited Exhibition,
Performance or Recording

CW3 - Major Group Exhibition PDF

CW4 - Minor Group Exhibition PDF

CW5 - Invited/Commissioned Curation of
an Exhibition or Event

CW6 - Textual Works