



This document is to be read in conjunction with the Candidature Information for Higher Degree by Research Students

Abbreviations

APA	Australian Postgraduate Award
DEEWR	Department of Education, Employment and Workplace Relations
DIISR	Department of Industry, Innovation, Science and Research
NH&MRC	National Health and Medical Research Council
RTS	Research Training Scheme place refers to Australian HDR students who are exempt from the payment of student contribution amounts and tuition fees, usually up to four years for a PhD and a maximum of two years for a Masters Degree by Research
UniSA	University of South Australia
USAPA	UniSA Australian Postgraduate Research Award

When information below refers to a Policy reference it refers to the Higher Degree by Research Scholarships and Prizes **POLICY NO: RES 9.1** unless otherwise stated. The policy can be found at:

<http://www.unisa.edu.au/policies/policies/resrch/res09.asp>

Scholarship Benefits

Benefits:	APA	USAPA	Other UniSA funded scholarships*
Tuition Fees	Research Training Scheme: Tuition Scholarship Up to 4 years (full-time equivalent) for a Doctoral Degree Maximum of 2 years (full-time equivalent) for a Masters by Research degree		
Standard Living Allowance	\$22,860 (2011 rate)	\$22,860 (2011 rate)	Refer to letter of offer
University Top-up (where applicable)	A University top-up scholarship will apply to match the Australian Postgraduate Award Industry (APAI) funding.		
Sick Leave	Up to ten days paid sick leave in any one year. This leave entitlement may be accrued. HDR students may also receive additional paid sick leave up to a total of twelve weeks during their scholarship for periods of illness lasting longer than ten days for which a medical certificate has been provided.		
Carer's leave	HDR students who have completed twelve months of their award will be entitled to ten days paid carers' leave.		
Parental leave	HDR students who have completed twelve months of their award will be entitled to ten days paid parental leave when the partner gives birth or adopts.		
Maternity leave	HDR students who have completed twelve months of their award will be entitled to twelve weeks paid maternity leave.		

* Named scholarships (CRC, Govt dept, etc) may have different conditions which were included with your offer, which may override the standard conditions set out above

Length of Scholarship

The length of scholarship differs from the length of candidature. Scholarships generally are payable for less time than the tuition scholarship. The maximum period for a HDR scholarship will be up to three years for a Doctoral program or a maximum of two years for a Masters by Research. Periods of study towards the research degree within three years prior to commencement will be deducted from the period of the scholarship (Policy 13.4).

HDR students need to plan their program of research to enable them to complete in the required timeframe, normally between 3/3.5 years (full-time equivalent) for a Doctoral degree or 2 years (maximum full-time equivalent) for a Masters degree.

The letter of offer will detail the duration of the scholarship. The scholarship (tuition fees – where applicable – and living allowance) will cease:

- when the thesis is submitted or when the maximum period of candidature expires, whichever is earlier. The living allowance ceases at the pay period after the date of submission of the thesis to the Graduate Studies Office;



Scholarship Benefits and Conditions

Australian Higher Degree by Research (HDR) Students

- if the course of study is not being carried out with competence and diligence or in accordance with the offer of candidature, and no suitable alternative arrangements can be made for continuation of the postgraduate degree;
- if the HDR student does not resume study at the conclusion of a period of leave of absence or does not make arrangements to extend that period of leave of absence;
- on the death, incapacity, resignation or withdrawal of the HDR student;
- if the student takes up of full-time employment or
- if a HDR student is receiving an equivalent award, scholarship or salary providing a benefit greater than 75% of the APA stipend rate to undertake higher degree by research.

Residency of Scholarship holders – HDR students normally reside in South Australia from the date of their commencement and for the duration of the scholarship, except for periods where permission has been given to travel overseas or interstate for research purposes. Scholarship holders will be normally enrolled as an internal student (see Policy 13.3)

Ongoing eligibility – Each HDR student must continue to meet the eligibility requirements as set out in this document and Section 3.10 of the Guidelines for Commonwealth Scholarships (see also Policy 13.3).

Suspension of Scholarship – HDR students can apply to suspend their scholarship if necessary to take leave of absence.

Extension to Scholarship – HDR students undertaking Doctoral degrees may apply to UniSA for an extension of **up to 6 months**. UniSA must be satisfied that the grounds for extension are beyond the control of the HDR students and are related to his or her studies rather than of a personal nature such as illness. Extensions are not automatically granted. There are no extensions for Masters by Research scholarships.

The Dean of Graduate Studies, on application from the HDR student and supported by the Principal Supervisor, Research Degree Coordinator and Dean of Research, may grant an HDR student an extension to the scholarship funding for a period normally not exceeding six months (Policy 13.5).

Employment

The primary role of full-time HDR student is to work on their thesis and complete within the allocated time of candidature.

The University may not require a HDR student to undertake employment at the institution.

The Research Degrees Committee recommends that full-time HDR students undertake paid employment for no more than eight hours per week or for a total of the equivalent of eight hours per week over a twelve month period.

Relocation Allowance (APA/USAPA only)

In the case of scholarship holders relocating their place of residence to take up their APA or USAPA, Economy or student concession airfares or kilometre allowance for car travel, and removal expenses – up to a maximum of \$1,485 may be paid.

HDR students must lodge tax receipts within six months of commencement. For information about accommodation please visit: <http://www.unisa.edu.au/accommodation/default.asp>.

Thesis Allowance (APA/USAPA only)

The Thesis Allowance is payable to assist with the costs associated with the production and preparation of the thesis. Receipts are required for the reimbursement of costs involved in the thesis preparation and production.

The maximum allowance is AUD420 for a Master's thesis and A\$840 for a Doctoral thesis. Claims are to be lodged within 6 months of the thesis submission.

Part-time Scholarships (See Policy 13.3)

Part-time scholarships offered by UniSA may be approved if:

- a) the student has exceptional circumstances; or
 - b) the student is undertaking Commercialisation Training Scheme (CTS) training concurrently with the HDR.
- UniSA must be satisfied that the exceptional circumstances relate to significant caring commitments or a medical condition which limits the student's capacity to undertake full-time study.

Some externally funded scholarships allow part-time study, please refer to individual conditions.



University of
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Scholarship Benefits and Conditions

Australian Higher Degree by Research (HDR) Students

Additional Conditions

Scholarship recipients may apply to vary their candidacy in accordance with the Academic Regulations for the Higher degree by Research and the University's established scholarship conditions, or where applicable, those applying to the named scholarship (Policy 15.3).

If you are in receipt of a named scholarship you may have additional or different conditions. Where different, the conditions set out by the named scholarship normally override the general conditions stated above.

Legal Advice

All students are strongly urged to seek their own independent legal advice regarding Intellectual Property and other contractual arrangements, both with the University and any external parties.

Relinquished Scholarships

An HDR student who relinquishes either an APA or USAPA scholarship may have it reinstated, subject to approvals and funding being available (Policy 15.4).

Transfer of Scholarship

Scholarships are not transferrable to another Higher Education Provider, unless specified in specific agreement governing the scholarship.

Further information

Full details of Commonwealth Scholarships and the Research Training Scheme can be found at:
http://www.innovation.gov.au/ScienceAndResearch/programs_funding/Pages/About_RBG.aspx

UniSA Higher Degree by Research Scholarships and Prizes:
<http://www.unisa.edu.au/policies/policies/resrch/res09.asp>

All enquiries: research.degrees@unisa.edu.au