

This form is to be used for enrolments that cannot be processed online by students and must be signed off by the Course Coordinator of the class being added following discussion with the student.

It may be necessary to complete an Override form in conjunction with this application if there is a restriction on the class/course that you require enrolment in (for example full class).

This form must be lodged at Campus Central for processing on the same day it is approved.

### Personal details

Student ID:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mr/Miss/Ms/Mrs:	First name(s):							
Family name:								
Date of birth:	Contact No:							
Academic career:	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Postgraduate	<input type="checkbox"/> Non-Standard					
Are you a full fee paying overseas student?		<input type="checkbox"/> Yes			<input type="checkbox"/> No			

### Program details

Program code:	Program title:
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### DROP Classes

Study period	Subject area	Catalogue number	Course Name	Class type	Class number	Day	Time

### ADD Class – Course Coordinator approval required

This class/course also requires an Override form (for example full class) which I have submitted in conjunction with this application.						<input type="checkbox"/> Yes	<input type="checkbox"/> No
Study period	Subject area	Catalogue number	Course Name	Class type	Class number	Day	Time
			Related class 1				
			Related class 2				

### Student Declaration

I authorise UniSA to enrol or drop me from the course(s) listed above and will undertake to make any payments by the due date.

Student Signature:	Date:
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### Course Coordinator Approval

Staff members name:	
Staff members signature:	Date:

**LODGING YOUR APPLICATION****In person****City East**

Campus Central  
Level 3  
Playford Building

**Mawson Lakes**

Campus Central  
Ground Floor  
A Building

**City West**

Campus Central  
Ground Floor  
Yungondi Building

**Mount Gambier**

Regional Centre Office  
Wireless Road  
Mount Gambier SA 5290

**Magill**

Campus Central  
Level 1  
B Block

**Whyalla**

Campus Central  
Ground Floor- Main Bld  
111 Nicolson Avenue  
Whyalla Norrie SA 5608

**By post**

University of South Australia  
Campus Central – (name of campus)  
GPO Box 2471  
Adelaide SA 5000

**By fax**

City East	+61 8 8302 2466
City West	+61 8 8302 0590
Magill	+61 8 8302 4090
Mawson Lakes	+61 8 8302 3550
Mount Gambier & Whyalla	+61 8 8647 6082

**OFFICE USE ONLY****Campus Central**

Date received:

Date processed:

Received by:

Processed by:

 CAF completed (if applicable) Tuition recalculated Notify student

Comments: