



This form is to be used to change personal details where documentary evidence is required to support name changes, citizenship changes, or where a computer cannot be accessed by the student to change addresses. PTO for lodgement details and a list of acceptable documentary evidence required.

**Part A: Personal details**

Student ID:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mr/Miss/Ms/Mrs:	First name(s):							
Family name:								
Date of birth:	Contact No:							

**Program details:**

Program code:	Program title:
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**Part B: Change of name (documentary evidence must be provided)**

From which date will this change occur?		
Mr/Miss/Ms/Mrs:	First name(s):	
Family name:		
Degree name only:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Degree name will appear on your transcripts and parchment

**Part C: Change of citizenship (documentary evidence must be provided)**

From which date will this change occur?				
Australian Citizen <input type="checkbox"/>	New Zealand Citizen <input type="checkbox"/>	Permanent Resident <input type="checkbox"/>	Residing Overseas <input type="checkbox"/>	Temporary Entry <input type="checkbox"/>
If you are selecting one of the above options, you must also submit the relevant <a href="#">Commonwealth Assistance Form</a> .				

**Part D: Change of address details**

From which date will this change occur?					
Address type:	Home <input type="checkbox"/>	Mailing <input type="checkbox"/>	Term <input type="checkbox"/>	Billing <input type="checkbox"/>	Business <input type="checkbox"/>
Address line 1:					
Address line 2:					
Address line 3:					
City / Suburb:			State / Province:		
Country:			Postcode / Zip:		

**Student Declaration**

Student Signature:	Date:
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## LODGING YOUR APPLICATION

Original or certified copies of documentary evidence to support your change of name or citizenship must be provided, this should include one of the following:

1. Birth certificate
2. Current passport
3. Marriage/divorce certificate
4. Citizenship documents

If you are becoming an Australian Citizen/Permanent Resident, please also submit the relevant Commonwealth Assistance Form with this application.

### With Campus Central

#### In person

##### **City East**

Campus Central  
Level 3  
Playford Building

##### **Mawson Lakes**

Campus Central  
Ground Floor  
A Building

##### **City West**

Campus Central  
Ground Floor  
Yungondi Building

##### **Mount Gambier**

Regional Centre Office  
Wireless Road  
Mount Gambier SA 5290

##### **Magill**

Campus Central  
Level 1  
B Block

##### **Whyalla**

Campus Central  
Ground Floor  
Main Building  
111 Nicolson Avenue  
Whyalla Norrie SA 5608

#### By post

University of South Australia  
Campus Central – (name of campus)  
GPO Box 2471  
Adelaide SA 5000

#### By fax (address change only)

City East	(08) 8302 2466
City West	(08) 8302 0590
Magill	(08) 8302 4090
Mawson Lakes	(08) 8302 3550
Mount Gambier & Whyalla	(08) 8647 6082

## OFFICE USE ONLY

### Campus Central

<input type="checkbox"/> Names updated	<input type="checkbox"/> Address updated
<input type="checkbox"/> Citizenship updated (CAF form processed)	<input type="checkbox"/> Notified student
Date received:	Date processed:
Received by:	Processed by: